



Volunteers Needed!

Northern Illinois Airshow
Saturday, September 9, 2023

What kind of volunteer would you like to be? The choice is yours

VOLUNTEER INFORMATION

Date: _____ Name: _____

Street Address: _____

City: _____ State _____ Zip Code: _____

Phone Number: _____ Email: _____

T-Shirt Size: _____ (You will receive an airport t-shirt identifying you as staff)

Do you have aviation background? Yes _____ No _____

If yes, what kind? _____

List your top 2 Volunteer areas. See following pages for information.

1. _____

2. _____

Hours Available: (full day preferred):

Tuesday, September 5th from: _____ to _____ Friday, September 8th from: _____ to _____

Wednesday, September 6th from: _____ to _____ Saturday, September 9th from: _____ to _____

Thursday, September 7th from: _____ to _____ Monday, September 11th from: _____ to _____

I confirm I am 18 years or older.

Signature _____

Date _____

Volunteer policies:

- A home department will be assigned for each volunteer where all volunteer benefits will be coordinated by that department manager. This will not prevent volunteers from supporting multiple departments or having multiple work assignments.
- Volunteers will be issued a wristband for free admission for the day of volunteer work.
- In order to operate any vehicle or machinery, volunteers must be 18 or older, and hold a valid drivers license.
- All volunteers under the age of 16 must work under the direct supervision of an authorized adult.

Jobs

Below is a listing and brief description of the committees that will need assistance during the Air Show.

Admissions / Ticketing: Saturday 8AM -5:00PM

Aircraft Parking: Saturday 8AM - 5:00PM. *This is one of the most important jobs at the Fly-In.* After airplanes land, they must be directed to the proper parking area; on departure they must be directed out of the ramp/display areas. The proper control of ground traffic is vital to safety at the Fly-In. This job requires knowledge of parking aircraft.

Automobiles Parking: Saturday 8AM -5:00PM. Direct incoming automobiles to parking

Fence Installation and Take Down: *One of the most important parts of the volunteer work force.* Fence installation occurs **before and after Labor Day**. On **Monday, September 11** (9AM-3PM), we have to take it all back down. Pickup trucks are very desirable for this job.

Field Setup & Take Down: *Another one of the most important parts of the volunteer work force.* The setup work occurs on **Friday, September 8**. Tents raised tables and chairs placed around the field, and a host of other details. On **Saturday** (after 5PM) & **Monday**, we have to take it all back down. Pickup trucks are very desirable for this job.

Please note that with setup and takedown, we will move people to and from priority jobs as the setup progresses. Examples are below. Some involve manual labor and some can be done sitting down:

- Put out signs on roads and grounds
- Assist vendors with layout and setup
- Set up barrels and cones and safety tape
- Set up tables and chairs
- Set up tents
- Put up fencing
- Put out trash cans/plastic bags
- Put up signs on tents
- Food set up
- Hospitality for Air Show performers & VIPs

Signs: Friday / Saturday 8:00AM -5:00PM

Ticket Sales: Saturday 8:00AM - 5:00PM

Trash Pickup: Saturday 10:00AM -5:00PM

Additional jobs may also be identified in next several months.

Privacy Act Statement: The personal data given will be used only to help the volunteer Coordinator select and place volunteers in a work area that will benefit both the volunteer and the Northern Illinois Airshow, and to maintain records for future needs. Thank you for your interest!

**The Northern Illinois Airshow Committee
would like to thank you
for your time and support!**

Return Application To:

*Northern Illinois Airshow
2601 W. Plane Rest Drive
Waukegan, IL 60087*

www.NorthernIllinoisAirshow.com
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