



Vendors and Exhibitors at the 2018 SHOW

Food Court / Merchandise / History & Museums / Aircraft Rides / Non-Profit Organizations 501c3

Application for Exhibit & Vendors Space - 16th Northern Illinois Airshow Saturday, September 8, 2018

Company Name _____ Web Site _____

Company Contact _____ E-mail _____

Telephone _____ Alternate Phone _____

Address _____

City _____ State _____ Zip _____

Amount \$ _____ Check # _____

100% of Payment is required with application.

Please list in detail the products or services you plan to promote. No other products will be allowed in your exhibit space except those listed and approved. Each vendor will be allowed to sell **two (2) exclusive food items.**

EXCLUSIVE ITEMS

Total Amount

Food Vendor:

Cost is **\$650.00** for each 10'x10' space, include separate \$200 check for cleaning deposit – will return uncashed, if your assigned area is cleaned.

\$ _____

Commercial Exhibitor:

Cost based upon the needs of both parties – contact us for price

\$ _____

Extras:

Tables - Number required _____ \$25.00 each \$ _____

Chairs for Exhibit Areas - Number required _____ \$10.00 each \$ _____

Additional Wristbands (5 Free) - Number required _____ \$15.00 each \$ _____

Exhibitor Parking Passes (2 Free) - Number required _____ \$15.00 each \$ _____

Electricity Needed: Yes _____ No _____ If yes, what Volts _____ & amps _____

MOVE-IN SCHEDULE

SET UP DATE & HOURS

INDOOR AIRCRAFT DISPLAYS:

Friday, September 7, 2018 5:00 p.m. – 7:00 p.m.

FOOD VENDORS DISPLAYS:

Friday, September 7, 2018 3:00 p.m. – 8:00 p.m.

INDOOR AND OUTDOOR DISPLAY AREAS:

Saturday, September 8, 2018 7:00 a.m. – 9:00 a.m.

- Please note that **NO vehicles** will be permitted in the display area Saturday, September 8, 2018 between 9:00 a.m. – 5:00 p.m.
- Please note that **INDOOR DISPLAY AIRCRAFT** need to arrive for positioning Saturday, September 8, 2018 no later than 9:00 .am.
- Aircraft may arrive as early as Friday and may stay beyond Saturday to accommodate weather considerations.

All Food Vendors: must be ready to start to serve by **10:00 a.m.** on Saturday.

All Exhibitors: must have their booth ready by **10:00 a.m.** on Saturday.

MOVE-OUT SCHEDULE

INDOOR AND OUTDOOR DISPLAY AREAS:

Saturday, September 8, 2018 after 5:00 p.m.

- No Vendors and Exhibitors are allowed to tear down their display before 5:00 p.m. Saturday, September 8, 2018.
- There will be no vehicles permitted on the airport ramps until after 5:00 p.m. Saturday, September 8, 2018.

PARKING AND WRISTBANDS

VENDORS AND EXHIBITORS PARKING

Two parking passes, for Vendors and Exhibitors, are provided free of charge.

Vendors and Exhibitors that require parking passes, in addition to those provided, may purchase them for \$15.00 each.

VENDORS AND EXHIBITORS WRISTBANDS:

Five wristbands, for Vendors and Exhibitors, provided free of charge based on the size and location of exhibit space purchased. Vendors and Exhibitors wristbands are valid all day long, including move-in and move-out day.

Vendors and Exhibitors that require wristbands, in addition to those provided, may purchase them for \$15.00 each

- Wristbands are **not** mailed out in advance. You must pick them up at the time of set up.
- Wristbands are required for entrance to the show. No one will be permitted into the show site without a wristband.

Exhibit space must be paid in full before Vendors and Exhibitors wristbands will be released.

COMMERICAL EXHIBITOR

Non-Profit Organizations 501c3 and Military, no charge to promote their organization.

Bring your own, table and chairs or rent see above.

INSURANCE

Each **vendor** is required to provide the Northern Illinois Airshow an original Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Liability to include Products & Liability. Insurance Certificates must include the Northern Illinois Airshow and the Waukegan Port District as Additional Insured. **Certificates are due at the time the application is sent in.**

I understand that adherence to the rules and regulations are a must and that any violations of said application will result in immediate removal from the Northern Illinois Airshow and fees will be forfeited. I also understand that the acceptance of businesses into the airshow are done on a first come first serve basis. I do fully understand that the selection of food vendors is done by the Food Chairman, and decision is final.

Signature

Date

Return Application To:
Northern Illinois Airshow
2601 W. Plane Rest Drive
Waukegan, IL 60087

Exhibitor Contact: John Sussman
E-Mail: exhibitors@northernillinoisairshow.com
Vendor Contact: John Sussman
E-Mail: vendors@northernillinoisairshow.com